

COVID-19 PANDEMIC & ITS EFFECT ON THE FIRM'S BUSINESS OPERATIONS

We trust that you are staying safe in view of the COVID-19 pandemic.

As we continue to monitor the rapidly evolving situation in Nigeria and comply with directives of the Federal and State governments as well as the World Health Organization ("WHO") to prevent the continuous spread of the COVID-19 virus, we consider it expedient at this time to implement the following measures to protect the health and safety of our staff and clients:

- a. We would be leveraging on applicable technological resources to provide the quality bespoke legal advisory services that our clients require to thrive in this challenging period.
- b. Physical meetings at our offices will be reduced to the barest minimum and physical meetings out of our offices will be suspended. At this time, we strongly encourage virtual meetings where required and we will be pleased to assist to schedule same on request.
- c. In the unusual event that a physical meeting is required in our offices, we have provided safety measures as recommended by the WHO and NCDC and we kindly request that you comply with same.

Furthermore, please be informed that the National Judicial Council has suspended all court sittings for an initial period of two weeks commencing from the 24th of March 2020, except for matters that are urgent, essential or time bound under Nigerian laws. In the event your matter is affected by this directive, we will communicate a new date as soon as we obtain same.

In spite of the measures above, we commit to providing quality legal advisory services, with the safety and well-being of our staff and clients, as our priority.

Our heartfelt sympathy goes out to everyone that has been affected by the outbreak and we wish them a speedy recovery.

Greychapel Legal

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